A student holding a baccalaureate degree from Grove City College or another accredited four-year college or university may earn a second baccalaureate degree in a different field pending availability of space in the major selected and by meeting the following requirements:

**General requirements to earn a second degree:**

- At least 32 additional credit hours must be applied to the second degree beyond those required for the first degree of 128, with a minimum total of 160 hours earned.
- Minimum CQPA required: 2.00
- Minimum QPA for second degree major: 2.00
- Student must complete all requirements for his/her chosen major in force at the time of admission into the second degree program. A student who earned the first baccalaureate degree from a college or university other than Grove City College must meet all requirements for GCC's general education requirements in addition to the requirements for his/her selected major.
- Transfer credits:
  - For GCC students: A maximum of 6 credit hours beyond the first degree may be transferred from another college, pending approval of the major Department Chairman and the Registrar.
  - For non-GCC students: Fifty percent of total earned credits must be earned from Grove City College. The Registrar’s Office and the student’s Department Chairman will evaluate the student’s transcript and determine transfer course equivalents.
- No college or departmental honors or class ranking will be recognized for a second baccalaureate degree, since students do not complete the full body of work within the second degree division.
- Any student who repeats an undergraduate course within his/her second degree program that counted toward the first degree may not count those hours toward completion of the second degree, however, any repeated hours earned will be included when calculating the second degree QPA.
- Chapel requirement: None, but all second degree students are encouraged to attend chapel services as a way to be more involved with the campus community.

**Other Pertinent Information:**

- Housing: Dorm residence is not available unless special permission is granted by the Dean of Students.
- Financial Aid: Scholarships and loan funds are not available, however, the Financial Aid Office does have information available for financial aid from other sources.
- Graduation honors: No college or departmental honors or class ranking will be recognized for the second degree, since students do not complete the full body of their work within the second degree division.
- Any student who repeats an undergraduate course within his/her second degree program that counted toward the first degree may not count those hours toward completion of the second degree, however, any repeated hours earned will be included when calculating the second degree QPA.

**Application Process**

**For Grove City College student who has already earned the first degree:**

- Submit a “Request of Former Student to Return” application, found at [http://www.gcc.edu/registrar](http://www.gcc.edu/registrar) website, to the Registrar’s Office. Attach to that form a letter stating your intent to pursue a second degree, listing major desired, addressed to Dr. John G. Inman, Registrar.

**For student who earned first degree elsewhere:**

- Apply for enrollment in the Second Degree Program by completing and submitting an undergraduate admissions application available from the Admissions Office website: [http://www.gcc.edu/admissions](http://www.gcc.edu/admissions). Attach to your application a letter stating your intent to pursue a second degree, listing major desired, addressed to Dr. John G. Inman, Registrar.