

Grove City College Transfer Credit Policies

College Transfer Credit

Grove City College will accept credits for transfer from colleges and universities that are accredited by a regional accrediting body, provided the grade earned is "C" or higher. Credits for transfer from a non-accredited college or university will be evaluated on an individual basis, depending on course equivalencies and expected learning outcomes. "Pass" and "Satisfactory" grades are not accepted unless the transcript defines those grades as "C" or higher. Grades for transfer courses do not enter into the computation of a student's quality point average at Grove City College; however, the credits earned will count toward the total credits required for graduation.

- Once enrolled at Grove City College, the College does not grant credit for any experience in which a student is paid by the federal government, including ROTC, Officer's Candidate School, internships and scientific research.
- Transfer credits may not exceed fifty percent of the total credits toward graduation.
- Credits for remedial, developmental, and technical courses are not transferable to Grove City College.
- Students may not take courses at other institutions concurrently with classes at Grove City College.
- Quarter-hour credits (two-thirds of a semester hour) taken at an institution on the quarter hour system will be converted to semester credits (e.g., 6 quarter hours=4.00 semester hours; 5=3.33; 4=2.67; 3=2.00; 2=1.33; and 1=0.67).
- Transfer courses that do not equate to a specific Grove City College course may be granted departmental or general elective credit at the 100, 200, 300 or 400 level.
- No credit from other institutions is accepted as applying on the last thirty-two (32) semester hours for a degree granted from Grove City College, except as approved by the Registrar.
- Freshmen who matriculate with enough Advanced Placement or other college credits to qualify for a higher-class status will be permitted to change their expected graduation year and term but will enter as freshmen and progress to sophomore, junior, and senior class status along with their peers.
- To request an evaluation of the college courses you have taken or are currently taking you must complete and submit "Unofficial Transfer Course Evaluation Request Form" available at <http://www2.gcc.edu/registrar/> under the "Forms & Docs" link. Course syllabi may be requested so the course can be fully evaluated for possible transfer credit.

Grade reports and unofficial transcripts given to the student will not be accepted for transfer credit entry. An official transcript from the college's Registrar's Office must be sent directly to:

Registrar's Office
Grove City College
100 Campus Drive
Grove City PA 16127-2104

After matriculation, if you wish to take courses at another institution for transfer to Grove City, you must obtain written clearance from the appropriate Department Chairmen and Registrar before the work is begun.

Advanced Placement (AP)

A guideline for transfer of AP credit is included with this packet. If you requested to have your AP scores sent to Grove City College, we should receive them in July. College credit granted will be entered on the official academic record and viewable on-line. The Registrar's Office will accept a student's copy of test results. AP courses/tests taken after matriculation to Grove City College will not be considered or transferred.

College Entrance Examination Board (CLEP)

Students may earn academic credit for superior achievement on the College Level Examination Program (CLEP) within the subject tests given by the College Entrance Examination Board - please see the guidelines for transfer of CLEP credit included with this packet. Evaluation and granting of credit for tests not listed in the guidelines will be determined by the appropriate department chair on an individual basis. The Registrar's Office will accept a student's copy of test results. CLEP tests taken after matriculation to Grove City College will not be considered or transferred.

International Baccalaureate Program (IB)

Grove City College recognizes the International Baccalaureate as a vigorous college preparatory program. Credit is generally awarded for the IB Higher Level examination passed with grades of 5, 6 or 7. No credit is awarded for IB Standard examinations. IB credit may be applied to major programs with the approval of the appropriate academic department but may not be used to satisfy the Civilization Series requirements. The Registrar's Office will accept a student's copy of test results. IB courses/tests taken after matriculation to Grove City College will not be considered or transferred.

Foreign Language Requirement

If you have taken three years of the same modern, widely spoken foreign language in high school with a “B” average grade or above, you will be exempt from fulfilling the language requirement if your major requires it. You will not receive college credit, but the first entry on your transcript will show that you have been granted a waiver in the language that you completed during high school. The Registrar’s Office will evaluate your high school transcript during the summer months to determine your language requirement status and will inform you if you need to enroll in a foreign language. If you already know you need to take a language, you are strongly encouraged to enroll in a language class and have this requirement fulfilled by the end of your sophomore year. Depending on your high school language background, you may begin with the 101/102 course sequence if you need to start at an elementary level or with the 201/202 sequence if you wish to begin at an intermediate level. Students must take the 201- and 202-level courses to meet the requirement. Further information is included on the “Foreign Language Exemption” form in this packet. Please note that sign language and classical languages such as Latin, New Testament Greek, and Biblical Hebrew are not acceptable as foreign languages.

Language Placement Guidelines

Students enrolling in a modern language course at Grove City College who have not taken the Advanced Placement exam or a college-level course in the language must first take a placement test to determine their appropriate level. After their initial placement, students’ progress into advanced classes will be determined by successful completion of the prerequisites.

Students may take the placement exam at most twice and are expected to adhere to Grove City College’s Academic Integrity Policy. That is, the work should be the student’s own and should not contain that which has been knowingly obtained from another. The use of notes, dictionaries, translating tools, textbooks, and all other forms of assistance during the placement test are prohibited.

If it becomes apparent that a student in his/her first term of study of a language at Grove City College has been placed in a class that is inappropriate for his/her abilities, he/she may be placed back or advanced at the option of the Department. This may be done no later than the end of the third week of classes.

Note: Language study is progressive and sequential. For example, 101 must be followed by 102, 102 by 201, and 201 by 202.